

ELMHURST CITY CENTRE BOARD OF DIRECTORS

AGENDA MEMORANDUM - FOR APRIL 28, 2009 MEETING

To: Board of Directors

<u>Commercial Property</u>	<u>Merchant Member</u>	<u>Residential Property</u>	<u>Ex-Officio</u>	<u>Ex-Officio (Ald.)</u>
Jeff Budgell	Phyllis Butt	A. Armstrong	Tom Borchert	Diane Gutenkauf
Frank Catalano	Charles Mueller	Susan Danner (Alt.)	John Quigley	Stephen Hipskind
Ed Conway	Kevin O'Keeffe	K. Dombrasuskas (S.Alt)	John Said	Paula Pezza
Margie Fitzharris	Christy Sopko	Barrett Gleixner	M. Tegmeyer	Kevin York
Willis Johnson	Natalie Zysko-Leuzzi	Joe Merle		
		John Klink (Alt.)		
		John Peake (Alt.)		
		Brian Murphy		

From: Tom Paravola, Executive Director

Date of This Memo: April 24, 2009

The next meeting of the Elmhurst City Centre Board of Directors is scheduled to be held on **Tuesday April 28, 2009 at 7:30 a.m.** at Elmhurst City Hall, 209 N. York, Conference Room #2.

Based on pending matters, directions received from the President and requests for matters to be addressed, I suggest the following agenda for the Board of Directors meeting:

- (1) Call to order and roll call of those in attendance – Budgell.
- (2) Open membership forum – comments by any City Centre Member.
- (3) **Approval** of minutes of regular monthly meeting of March 24, 2009 (**copy enclosed**).
- (4) Report on new aldermen commencing to serve as ex-officio members of Board of Directors – Paravola.
- (5) Reports from/on Alliance members.
 - (a) City of Elmhurst – Borchert.
 - (b) Department of Zoning, Planning and Economic Development – Said.
 - (c) Elmhurst Chamber of Commerce – Quigley.
 - (d) City of Elmhurst Visitor and Tourism Office – Tegmeyer
 - (e) Economic Development Commission Meeting of April 24, 2009 – Paravola.
 - (f) Business Alliance [no meeting].
 - (g) Cultural Campus Collaborative [no meeting].
 - (h) Mayor's Bicycle Task Force meetings – Paravola.
 - (i) Elmhurst Cool Cities Coalition – Budgell.
- (6) Regular Monthly and Informational Reports by Executive Director.
 - (a) Year to Date Financial Statements (**copy enclosed**).
 - (b) Monthly Committee Meetings [no meetings].
 - (c) Report on banner project.

- (7) Reports/Discussion/Action Regarding Financial Matters.
 - (a) Report on anticipated scheduling of Budget Committee work on and Board consideration of recommendations on annual rates for 2009 property tax appropriations – Paravola.
- (8) Reports/Discussion/Action Regarding General Corporate Matters.
 - (a) Report on commencement of ECC By-Laws Section 5.1 Project – Paravola.
- (9) Reports/Discussion/Action Regarding SSA #7 Maintenance Area Matters.
 - (a) Report on 2009 spring planting and anticipated summer planting schedule – Paravola.
 - (b) Report on anticipated scheduling of Downtown Services Committee work on 2009 holiday season decorating details and recommendation for 2009/2010 snow removal contract – Paravola.
- (10) Reports/Discussion/Action Regarding SSA #6 Business Area Matters.
 - (a) Review of recent advertising activity (*“thumbnail” schedules enclosed*) - Paravola.
 - (b) Report on planning for summer Cool Cars and public art display events – Paravola.
 - (c) Report on planning for concert night series – Paravola/Quigley.
- (11) Consideration of any new business matters.
- (12) Confirm scheduling of next monthly Board of Directors meeting on Tuesday May 26, 2009 (7:30 a.m.).
- (13) Adjournment.

Please contact me if you have any questions regarding the agenda, or need copies of any materials.

Enclosures (3): Minutes of Board of Directors Meeting of 3/24/09 (Draft)
Year to Date Financial Statements
“Thumbnail” Schedules of Advertisements Placed

Cc: (w/all enclosures) Mayor Peter DiCianni, Economic Development Manager Martha Corner